



Australian Artistic Committee

Chairperson – Pam Young

2018 WORLD ARTISTIC CHAMPIONSHIPS

3rd – 13th October 2018

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AUSTRALIAN TEAM MANAGER.

Skate Australia and the Artistic Branch are seeking applications for the Team Management role for the 2018 World Artistic Championships on the above dates.

To ensure future planning requirements the applicant for the Team Manager role should be experienced in the organisation and management of a team at World Championships and be in a position to mentor an assistant to ensure that we ultimately have a pool of experienced Team Managers from which to choose for future World Championships.

On recommendation by the AAC Executive the Skate Australia Board will initially appoint the Team Manager and will then formally appoint an Assistant Team Manager when the size of the team is known and support requirements are more clearly defined. It will be important to ensure that the Team Management group has an appropriate gender balance.

For the Team Manager the following criteria must be met.

Qualifications

- Experience in the management and organisation of a team or groups of people.
- Be a Skate Australia member in 2018 and be of good standing with Skate Australia.
- Have an understanding of the Rules and Regulations operating at an International level.
- Have demonstrated planning and organisational skills.
- Must hold a Working with Children Check or the applicant's State equivalent.
- First Aid certificate or sports trainer qualifications.



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- Have completed level 1 & 2 ASADA e- learning modules. And the 2 modules of Ethical Decision making.

Personal Attributes

- Clear and rational thinking and decision making and an ability to communicate clearly both verbally and in writing.
- Ability to work as part of a team and when required independently.
- Demonstrated ability to work with a group of people with varying needs and personalities.
- Ability to work with personnel from other teams and the organising body.
- Demonstrated negotiating and problem resolution skills.
- Ability to be objective and consistent.

A condition of all appointments is that effective from June 2014 Skate Australia revised the Member Protection Policy that set out requirements for mandatory screening and declarations for certain roles within Skate Australia Bylaw 1. The policy can be found on the Skate Australia website.

Specific clauses within the document refer to the appointment of Coaches and Team Management personnel. (Reference Clause 6 Part 2 Preventative Action). This clause states that it is mandatory for Skate Australia to screen all appointments in the following roles.

- Coaches and/ or Team Management who are appointed by Skate Australia.
- Volunteer coaches appointed by Skate Australia who will or will likely to travel away with teams of athletes where some are under the age of 18.
- Person's appointed by Skate Australia to a role in which that person is likely to have individual and unsupervised contact with athletes less than 18 years of age.

It is therefore a requirement of any appointee to a team Management role that they hold a current Working with Children Check or the equivalent checks of the State in which the appointee lives. A copy of the check is to be forwarded to the AAC chair with their application.

Appointment of Team Management Roles.



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At the closing date for nominations copies of all applications will be reviewed by the AAC Branch Executive.

Within 2 weeks of close of nominations the AAC chair will create a short list of applicants for each position with a recommendation for appointment initially of the Team Manager.

The AAC Chair will seek approval of the appointments from the Skate Australia Board.

The Board will:

Appoint the candidates or:

If the Board considers the appointments do not have the required qualifications the Board may require that position to be readvertised.

The Board will notify the AAC Chair re the outcome. Within 7 days the AAC Chair will notify the successful and unsuccessful applicants of the outcome.

The decision of the Board will be final and there will be no right of appeal against the decision.

All successful applicants will be required to sign a Team Management Agreement and abide by the Skate Australia Constitution and Bylaws.

As this competition will involve competitors from other disciplines the Team Manager will be required to work closely with the management structure of these disciplines and Skate Australia.

All applications should be forwarded to

AAC Chair

10 Garrick Ct

Wheelers Hill Victoria 3150

Or pj.young@bigpond.com

APPLICATIONS WILL CLOSE AT 5.00PM ON WEDNESDAY 7th MARCH 2018

Applications should respond to the selection criteria.

Please list 2 referees.

Attach WWCC Check or equivalent and copy of ASADA Certificate



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